 Candidate number \_\_\_\_\_\_\_\_\_\_\_\_\_

**PART TWO - Application Form for the Post of Adult Literacy and Numeracy Tutor and Volunteer Support Worker**

**Fixed Term Contract, initially until 31st March 2020**

**Women only need apply as this job is required to be for a person of a particular sex under Schedule 9, Part 1 of the Equality Act 2010**

1 Do you have a qualification relevant to this Post? Yes / No (delete as appropriate)

Please give details, including any additional training you have undertaken that is relevant to the post:

**2 WORK EXPERIENCE**

Please give details of all previous employers, listing your current or most recent employer first. Include any voluntary work you have undertaken. If appropriate use additional sheets as necessary.

**Dates Employers name and address Main duties of post**

**3 Please detail your experience of working with learners and include two specific examples of where you demonstrated working creatively and flexibly with learners.**

**4 Please detail your experience of working with volunteers/tutors and provide an example of how you would work to develop a volunteer tutor’s skills.**

**5 Using the information about our collections on our website, outline details of a two hour learning session working with a small group of literacies learners of varying skills and abilities**

**6 Give a relevant example of your ability to think creatively and proactively**

**7 What do you think are the main issues facing women who want to improve their literacy and numeracy skills?**

**8 Why do you want to work at Glasgow Women’s Library?**

**9 Is there anything else you wish to add in support of your application, bearing in mind the Job Description and Person Specification?**

Please list below the names and addresses of two referees unrelated to you, including, if applicable, your present employer

**(i) (ii)**

**Are you able to work with a degree of flexibility in your hours of employ? Evening and weekend work will be required. YES / NO**

**Please indicate where you saw this advertisement / heard of this post:**

**Please return this completed PART TWO form along with PART ONE to:**

**Sue John, Enterprise Development Manager, Glasgow Women’s Library at:** **sue.john@womenslibrary.org.uk**

**CLOSING DATE FOR APPLICATIONS: 5pm on Monday 29th April 2019.**

**As the shortlisting process will start immediately, no late applications will be accepted.**

**Interviews will take place at Glasgow Women’s Library on Monday 20th May 2019.**